



ADMISSIONS POLICY

AD01

Policy owner:

Head of Admissions

Policy agreed on:

September 2013

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September 2027

DOCUMENT CONTROL TABLE

Status		Live
Policy owner		Head of Admissions
Statutory/Recommended		Statutory
Date approved		September 2013
Review period		1 year
Latest review date		September 2026
Next review date		September 2027
Linked documents and policies		Fee Policy
Version	Date	Comments
1	December 2013	Alteration to final decision-making
1.2	May 2016	Sibling consideration
1.3	September 2017	Behaviour reference Addendum Corporate Agreement
1.4	March 2020	Title change
1.5	August 2021	Add in treating all applications with equity. Removed British passport requirement
1.6	August 2023	Age band consideration
1.7	September 2024	Title change of Leadership Group and removal of reference to shortlisting process under Corporate Agreement. Added in all admissions at Principal's discretion. Added British passport requirement. Replaced student with pupil
1.8	September 2026	Updated criteria, transition and corporate agreement sections. Removed duplication of the point in the assessment section. Added Staff Children and Entry into 6th Form. Aims updated with new missions and values.

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AIMS

This policy is directly related to our vision, **Inspiring Minds**, and is underpinned by our Core Values of **Discovery, Courage** and **Humanity**. It exists to ensure that the criteria and process for entry into Doha College are clear, transparent, and appropriately documented, allowing all stakeholders to fully understand how a prospective pupil can enter the College.

Doha College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Our commitment is underpinned by robust processes and procedures that seek to maximise opportunity, minimise risk and continuously promote a culture of safeguarding amongst our workforce and treat all applications with equity.

All admissions are ultimately at the discretion of the Principal, and, prior to being offered a place, the pupil and their family should meet with one member of the Strategic Leadership Team (SLT) either in person or remotely if not in Doha at the time of application. If a member of SLT is not available, they will delegate this role to an appropriate member of school leadership.

CRITERIA

Admission to Doha College is subject to a number of entrance criteria, which can vary according to the pupil's age and the availability of school places.

The admission of a pupil to Doha College must always be a fair and consistent process based on all available information. Testing on entry provides important data, but we also ask that parents submit up-to-date, detailed reports from their child's current school.

In the interests of transparency, the following guiding principles are applied to each application received:

- Does the applicant hold a British passport?
- Has the applicant demonstrated an appropriate level of English language and literacy?
- Has the applicant successfully completed a full entrance assessment?
- Is the applicant the son or daughter of a British Embassy-sponsored or Doha College-sponsored parent?

- Does the applicant have one or more siblings already enrolled at or applying to Doha College?
- Has the applicant recently studied in an English National Curriculum school or in an English-medium school?
- Does the applicant demonstrate additional talents or skills that can be developed further at Doha College, including but not limited to – sporting, musical, artistic, linguistic and leadership?

SIBLING CONSIDERATION

As outlined above, having a sibling already enrolled at Doha College will strengthen an application for admission, and we will try to ensure that siblings who pass the usual admissions procedure are able to attend the same school together. Unfortunately, due to the volume of applications received and other priority factors (as outlined above), this cannot be guaranteed. Having a sibling already enrolled at Doha College will be taken into consideration.

STAFF CHILDREN

Entry for sponsored staff children will be subject to meeting the entry criteria; however, they will be given priority for a place.

6TH FORM ENTRY

Entry into Year 12 is subject to applicants meeting entry requirements. Applicants must have achieved a minimum of five (I)/GCSEs at Grade 5/C or above including Mathematics and English Language, and a minimum of Grade 6/B in the subjects selected for 6th Form study.

AGE BAND CONSIDERATION

Out-of-chronological-year considerations may be applied for entry to the year group below the chronological year based on:

- Medical or special educational need
- Stage appropriateness, from a delayed start in schooling or relocation

- Summer-born children (children born from 1 April to 31 August) who have opted to delay the start of school.

Doha College will not accelerate pupils beyond their chronological year group at entry or between key stages.

TRANSITION

Pupils enrolled at Doha College are expected to advance to the next year group at the end of each academic year. There is currently no automatic transition between key stages; most of our pupils progress through them without difficulty.

ASSESSMENTS

Doha College is a selective school. Admissions decisions are based on a holistic assessment of a variety of factors: a pupil's academic potential, engagement with co-curricular activities such as sport, music, and drama, and interests and future aspirations.

CORPORATE AGREEMENT

Only applicants who meet the entry requirements are eligible for allocation of places under a corporate agreement.

Applicants who meet the entry requirements and fall within the scope of a corporate agreement will be offered immediate places if any unallocated corporate-reserved places become available.

If corporate-reserved places are unavailable, applicants within the scope of the corporate agreement who meet the entry requirements through the entrance assessment would receive priority on the waiting list after staff children and British Embassy-sponsored staff and siblings.